Vol 1 Issue 9

Serving Battle Mountain, Elko, South Fork, and Wells Bands

**MARCH 2016** 

Publication of the Te-Moak Tribal Comprehensive Planning Committee www.temoaktribe.com

# Tribe Requesting Member Infomation/Updates

Submitted by Te-Moak Tribe Enrollment Department

Elko, March 7 - The Enrollment Department is asking that you update your file, if you haven't already done so. A complete file consists of your enrollment application, a copy of your state issued birth certificate (a hospital or abstract certificate is not legal proof of paternity), and a copy of your social security card. The same applies

for Adoptees plus a copy of your adoption record.

To receive a tribal ID, your enrollment file will need to be complete. If not, your ID will be on hold pendand/or copy of your social security card. There is no charge for your 1st Tribal ID (white PVC card) and

Downloadable forms on temoaktribe.com under Enrollment or Forms & Documents are: Address Change Form, Photo ID Form, Name Change Request, Affidavit of Relinquishment, and Affidavit of Relinquishment for a

To request an en-

#### ing receipt of your state issued birth certificate

Minor.

#### See ENROLL pg 8

### Elders Sell Raffle Tickets as Fundraiser to Attend Shoshonean Reunion



See **RAFFLE** pg 2

### EBC Environmental Plans Earth Day Events

By Cliff Banuelos, EBC Environmental

Elko, March 7 - This year for Earth Day we are collaborating with the City of Elko preparation for the 15th Annual Take Pride in Elko Day.

I am circulating a flyer which asks for volunteers to help pickup litter within the Colo-

The event is scheduled for Saturday, April 23rd. We will start at 7:30 am with a short safety meeting at the EIC Gymnasium and then we'll assign cleanup teams for different sections on the Colony.

Who and where we assign will be based on the number of volunteers and responsible adults who can supervise a team.

Home base will be the gym, where the Environmental Secretary will conduct a book exchange and will also keep track of the volunteers.

I will use the EPA truck to take the gathered waste to the City of Elko Landfill. We will stop picking up the waste around 10:45 am or so and will have a "hot wash" to discuss the pickup.

We will then join the City of Elko volunteers at the Elko City Park to participate in a barbecue for all of the volunteers. We will use Elko Band Council vans to take the volunteers to the park.

See EARTH DAY pg 2





This year the Elko Band Environmental Department is working with Elko County on Elko Clean-Up Day in April.

We are looking for volunteers to help clean up some areas on the colony on Saturday April 23<sup>rd</sup> from 7:30am-11am. If you are interested in helping out this year, please call the Environmental Department @ 753-9248 and ask to be put on the volunteer list. We will also need your T-Shirt size. Please call by March 18th so we can have a count of participants ready.



# To Host 2nd Annual Nevada Tribal Child Care Awareness Day

#### FOR IMMEDIATE RELEASE

The Inter-Tribal Council of Nevada, Inc., Child Care Development Fund program will host the 2nd Annual Nevada Tribal Child Care Awareness Day, Sat. April 16, 2016. This year the event will take place in the following tribal communities: Las Vegas urban area, Washoe Tribe (Carson City), Yerington and Elko.

ITCN CCDF invites all Tribal CCDF grantees, tribal programs, and community programs who provide services to Native American families.

For more information, please contact Deserea Quintana at 775-355-0600 ext. 114 or by email: desereaquintana@gmail.com.

The above communities are currently seeking persons for opening prayer, cultural artist, youth dance/drum groups, and volunteers.

If you are available, please contact us!



2 March 2016 Te-Moak News

# Te-Moak Tribes Contact Information

#### Te-Moak Tribes of Western Shoshone

525 Sunset Street Elko NV 89801 Phone: (775) 738-9251 Fax: (775) 738-2345 Web Address www.temoaktribe.com

#### Battle Mountain Band Council

37 Mountain View Battle Mountain, Nevada 89820 Phone: (775) 635-2004 Fax:(775) 635-8016

#### **Elko Band Council**

1745 Silver Eagle Drive Elko, Nevada 89801 Phone: (775) 738-8889 Fax: (775) 753-5439

#### South Fork Reservation Council

21 Lee B-13 Spring Creek, Nevada 89815

Phone: (775) 744-4273
Fax: (775) 744-4523
E-mail Address:
sforkcouncil.adm@
gmail.com
Web address:
southforkbandcouncil.
org

#### Wells Band Council

P.O. Box 809
Wells, Nevada 89835
Phone: (775) 752-3045
Fax: (775) 752-2179
E-mail address:
wellsbandmf@yahoo.
com

### Newspaper Contact Information

Tribal Administrator: Phaline Conklin

Editor/Producer: Victoria Jackson

Phone: 775-738-9251 tmknews@yahoo.com

Monthly submission deadline:

8th day of each month No late submissions will be accepted

www.temoaktribe.com

# From the Desk of Te-Moak Traffic

Greetings from the Tribal Motor Vehicle Crash Injury Prevention Project

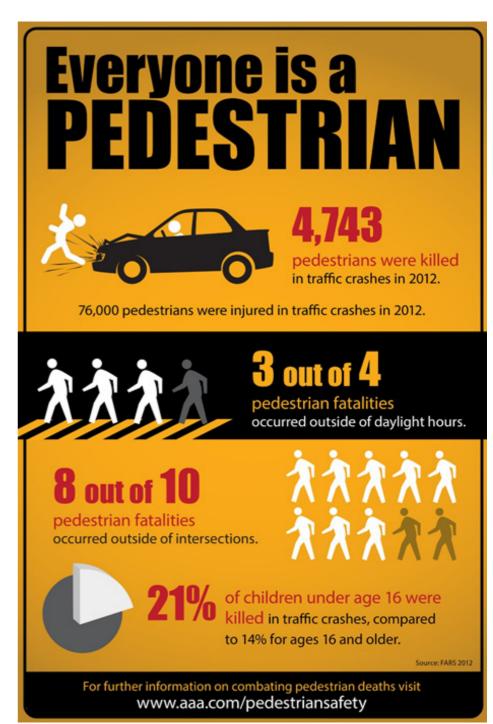
By Lacey Tom, Te-Moak Tribe Traffic Program

Welcome MARCH 2016!! I hope you are all excited, just like we are, for this month, not only that, BUT FOR SPRING!

Warmer weather. More light during the day time for more outside activities such as walking and bike riding!! YAY!!!

So that's just a reminder to please use the sidewalks and wear helmets. Watch out for any oncoming traffic, and look both ways before crossing the streets.

These may be things that you already know, but at times we forget. So please stay safe out there, please!



# ATTENTION

# ALL VETERANS



March 21, 2016 at 10:00am

Elko Band – Old Welcome Senior Center 1530 Shoshone Circle Elko, NV 89801

Congressman Amodei and staff will be present to discuss Native American issues. In addition staff from Department of Veterans Affairs will present information and conduct preliminary screenings.

For more information please contact: Felix Ike at 775-738-6602 or 775-385-3580

#### Areas covered:

- 1. Find out if you are eligible for disability benefits (Ex: diabetes, hearing loss, PTSD, and effects of Agent Orange)
- 2. Health, dental, and counseling assistance that may be available
- 3. Information about benefits for your dependents (children, spouses, and parents)
- 4. Housing, vocational, burial, and nursing home benefits for veterans will also be available.

Thank you to Congressman Amodei for continuing to address the important issues of Nevada's Native American Veterans.

#### **EARTH DAY**

#### continued

We are also donating \$500 to the event and we will have some of the fluorescent green t-shirts to hand out to our volunteers.

We will get more proactive this week in gathering volunteers for this event.

Let me know if you have any questions. For more information, contact Clifford Banuelos, Elko Band Council Environmental Coordinator at the office, (775) 753-9248, or cell phone number (775) 385-0335 or e-mail ebcepa@gmail.com.

Volunteers can also stop by the office at 1521 Shoshone Circle, Elko.

#### **RAFFLE**

#### continued

By Juliette Stevens, Shoshone Welcome Center Program Director

Our Shoshone Welcome Center is currently selling raffle tickets. A picture of the raffle items are displayed on the front page of this newspaper.

We are fundraising to attend the XVII Shoshonean Reunion to be held in Fort Washakie, WY., June 20-22, 2016.

If you would like to buy tickets come by the Welcome Center at 1534 Silver Eagle Drive, Elko. You can also give me a call and I will get them to you.

Thank you in advance for your support.

MARCH 2016 3 Te-Moak News

# Wells Band Members Meet Program Directors

By Gina Morrow, Wells Band Council Administrator

Wells, February 25 - The presentation started out with me giving the information on what the Wells Band Council has to offer for education. Educational opportunities included Higher Education, Johnson O'Malley, and AVT.



Antoinette Cavanaugh and Mindy Caskey presented on behalf of the Barrick Scholarships (Western Shoshone, TAP, and Barrick Gold) and the Great Basin College Industrial Millwright Technology program.

Mindy Caskey reinforced the importance of upcoming college students filling out the FAFSA application, along



Antoinette Cavanaugh (L) and Mindy Caskey, Great Basin College Native American Liaison (R) present education information.

with letting the community know that Newmont has 16 minority scholarships. Wells has no high school seniors this year so the presentation was informational and geared toward next year's graduates.

Ashley Macclatchey presented on behalf of Social Services. She let the com-



Ashley Macclatchey at the Social Service booth.

munity know that social service work should never be associated with anything negative, as they are only there to help families in need.

Rachel Hylton presented for Community Health. She informed the community of the med pickup schedules (Mondays and Fridays), transport days (Tuesdays and Thursdays), and home visits Wednesdays. She also works with



Rachel Hylton

Lillian at the Wells Band gym, conducting Chair Aerobics which is starting to catch on within the community.

Lillian Young, our gym director, presented what the Te-Moak Diabetes Program offers. Native Dance for Kids is scheduled for Mondays and Wednesday; Chair Aerobics is offered on Mondays and Fridays; and Healthy Eating is scheduled on Fridays as well. She also offers the Te-Moak KidFit Program every day from 3-5 pm.

Marla Stanton-Healey gave an environmental presentation about climate change and fracking. She asked the community to fill out comment cards about what we, as a community, can do to help clean up our Earth.

Marla also let the community know about the Shoshone Language class that she and Charlotte Healey teach every



Marla Stanton-Healy, Wells Band Council **Environmental Program** 

Thursday from 5-7 pm. The class is open to anyone interested in learning.

27 adults were in attendance, as well as many children. Refreshments were also served.

So in a nutshell it was a great presentation!!!

# April Land Buy-Back Presentation

DO YOU OWN LAND IN FORT HALL, ID? IF SO,

# **BUY-BACK PRE-OFFER PRESENTATION**



**April 12th, 2016** 2:00 PM & 6:00 PM WHERE

**ELKO INDIAN COLONY GYM 2550 INDIAN VIEW HEIGHTS ELKO, NV UT 89801** 

**AIPRA • FINANCIAL PLANNING • FRAUD • ELDER COERCION • OUESTION & ANSWER-BIA/OST OFFICERS** AVAILABLE

Refreshments / Light Dinner Served



#### **WWW.SHOBANBUYBACK.COM**

#### INFORMATION

**FOR MORE INFORMTION** 

**CONTACT THE SHOSHONE – BANNOCK TRIBES LAND BUY-BACK PROGRAM** 

208-478-3892



LAND BUY-BACK OUTREACH VISIT **ELKO INDIAN COLONY GYM** ELKO, NV

#### AGENDA

#### **TUE\$DAY, APRIL 12, 2016**

Two Sessions will be offered: 2:00 p.m. & repeated at 6:00 p.m.

#### 2:00 p.m./6:00 p.m.

Introductions Land Buy-Back Outreach Staff **BIA/OST Staff** 

#### 2:15 p.m./6:15 p.m.

Update on Land Buy-Back at Fort Hall Reservation

Website & Video presentation Review & Explain Purchase Offer Brochure

Making the Decision to Sell – It's an individual

and voluntary choice Release of Information & Disclosure Form ITI Report

Lease Income Report Map(s)

#### 3:00 p.m./7:00 p.m.

American Indian Probate Reform Act, AIPRA Estate Planning Options – handout and brochure

#### 3:30p.m./7:30 p.m.

**Questions or Comments** 

LIGHT REFRESHMENTS TO BE SERVED

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### Shoshone Welcome Center Menus

#### MARCH - 2016 SUNDAY MONDAY FRIDAY SATURDAY Sloppy Joes Tomato Soup w/Rice Chicken Stir Fry Beef Burrito with Menu may change Oven Fries Tuna Salad Sandwich w/Steamed Rice Spanish Rice without prior notice Cucumber Salad Mandarin Orange Veggie Corn Apple Pie Lime Jell-O w/Fruit Fortune Cookie Peaches Honey Ginger Chicken Lunch Tuna Casserole Lasagna Hot Turkey Sand. w/ Meatloaf Peas and Carrots Garlic Bread Mashed Potatoes & **Buttered Noodles** Served Wild Rice Mixed Veggies Dinner Roll 12 to 12:30 p.m. Broccoli Gravy Asparagus Spice Cake Orange Jell-O with Peach Pie Cranberry Roll Apples Steamed Carrots Fruit Banana Muffin 17 BIRTHDAY LUNCH Chili Dogs DAYLIGHT SAVINGS TIME Fish Sticks with Tartar ST. PATRICK'S DAY Vegetable Soup Sausage Casserole Chef Salad with Bread Corn Beef w/Cabbage Green Beans with Macaroni Salad Sauce Oven Potatoes Roasted Baby Sticks **Tomatoes** Corn on Cob Spinach Salad Potatoes Cottage Cheese with Strawberry Short Rolls Frogged-eyed Salad Pineapple Upside Pineapple Applesauce Cake USDA Commodity Food USDA Commodity Food Distribution Distribution 20 26 Mandarin Chicken w Italian Meatball Subs Chicken Cacciatore Hamburger Stew w/ **BBQ** Ribs Steamed Rice Coleslaw With Noodles Steamed Rice **Baked Beans** Broccoli Salad Chocolate Cream Pie Green Salad Green Salad Corn on Cob Oranges Garlic Toast Roll Melon Strawberry Jell-O Orange Sherbet 27 Indian Taco w/Beans Beef Stroganoff Beef Pot Roast Goulash 1% Milk With Noodles Lettuce, Tomatoes, French Bread w/Potatoes Served Roll Onions Veggies Daily Mixed Veggies Pan Bread Salsa Fresh Fruit Salad Lime Jell-O w/Fruit Green Salad Ice Cream Pistachio Pudding

RSVP: SHOSHONE WELCOME CENTER, 1530 Silver Eagle Drive, Elko – Phone 738-0425

Transportation vehicles provided by Nevada Department of Transportation

Congregate meals provided by Administration on Aging Title VI and State of Nevada Aging & Disability Services Division

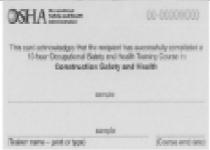
# Free OSHA Training for Elko Band Enrolled Residents



# OSHA TRAINING

Sponsored by Barrick Gold of North America





Barrick Gold is sponsoring a FREE OSHA training. The dates will be March 28th and 29th. The time and venue to be announced at a later date. Upon completion of the class, attendee will receive a training card.

Class size is limited to the first 10 people. Must be an Elko Band enrolled resident.

If you are interested in attending this class, please contact Jennifer at the Elko Band Council. Deadline to sign up will be Wednesday, March 23rd.

1745 Silver Engle Drive Elko, NY 89801 Phone: 775-738-8889 Fax: 775-753-5439 E-mail: elkobandattg@frontiemet.net



# Classes and Community Calendar

Open Meeting for Veterans March 21 10:00 a.m. Old Welcome Center FMI: Felix Ike 775-738-6602 or 775-385-3580

Family Fued Wells Band
March 23
5:00 pm
Wells Band Colony Gym
FMI: Wells Band Administraion
775-752-3045

Land Buy-Back Presenation
April 12
2 pm and 6 pm
Elko Indian Colony Gym
FMI: Sho-Ban Tribes Land
Buy-Back Program

Nevada Tribal Child Care Awareness Day

April 16 Elko

208-478-3892

Seeking Volunteers FMI: Deserea Quintana at

775-355-0600 ext 114 or e-mail desereaquintana@gmail.com

Elko Clean Up Day April 23

Volunteer by March 18 7:30 am - 11 am

FMI: Elko Band Environmental Department 775-753-9248

Wells - Shoshone Language Class

Thursdays, 5-7 pm Wells Band Environmental Department 1705 Mountain View Drive 775-752-2601

Newe Numeechees

Thursdays
5:30 pm
Te-Moak Diabetes Center,
Elko
FMI: April Negrette
510-861-0784

Battle Mountain - Shoshone Language Class

Monday-Thur, 4 pm-6 pm
Friday, 1-3 pm
Language Building, Circle
Way, Battle Mountain
FMI: Carlene Burton
775-374-0352

Elko - Adult Shoshone Language Class

Tuesdays and Thursdays 6 pm, Welcome Center FMI: Marlene 775-738-8889

Active Citizens Meeting Wednesdays 6-8 pm

Te-Moak Diabetes Center FMI: Cherie, cherie.ike@ british council.org

Healthy Native Dance Class Tuesdays and Wednesdays 3 pm to 4:45 pm Te-Moak Diabetes Center FMI: 775-738-4881

# The Importance of Discipline Workshop

#### By Angelea Mendez, ICWA Worker

A workshop was held at the Elko Band Education Center on February 17th for all interested community members. There were eight participants and the facilitator. Evaluations were completed, all responses were good. I am including some key points from the workshop about the importance of disciplining your child.

The word discipline means to impart knowledge and skill, to teach

- It is often equated with punishment
- Discipline is about changing behavior, not about punishing children.
- Discipline allows children to develop self-discipline
- It helps them become emotionally and socially mature adults.

There are many effective techniques that can help parents teach and guide their children, and some forms of discipline will always remain controversial.

- Disciplining kids is very important to their physical and mental health. When children receive necessary discipline, they learn the skills necessary to be a responsible adult.
- Discipline Helps Kids Manage Anxiety
- Believe or not, kids don't want to be in charge. They often test limits just to make sure that their caregivers will be able to keep them safe
- Discipline Teaches How to Make **Good Choices**
- Appropriate discipline helps kids grow and learn
- Discipline Teaches Kids to Manage
- Discipline helps kids learn how to manage their emotions in positive ways

Discipline Keeps Kids Safe

The ultimate goal of discipline should be to keep kids safe. This includes major safety issues, such as looking both ways before crossing the road. There should be consequences for kids when they are not taking appropriate safety precautions.

Here are six ways to discipline children that work and were discussed during the training session:

- Reward Good Behavior Be Clear About Rules • Neutralize Arguments
- Buy Yourself Time Be Consistent

Next month, April will be Child Abuse and Neglect Prevention Month. The Elko Band Social Services program will be coordinating an outreach activity to highlight this topic. Watch for flyers on this important event.

# GBC Education/Scholarship Information

**GBC School Code:** 

Base year: 2015

Federal Tax Returns

**Contact Information:** 

Mindy Caskey
GBC Program Officer I &

**Native American Liaisor** Phone #: (775) 753-2267 Fax: (775) 753-2390

melinda.caskey@gbcnv.edu www.gbcnv.edu/financial

GBC: Apply for

**Admission** 

Apply Early!

#### **Federal Financial Aid**

(Pell Grant, State Grants, College Work-study, and Federal Student Loans)

www.fafsa.ed.gov

Step 1: Student/Parent- Apply for a Federal Student Aid Username & Password at www.fafsa.ed.gov

This is your electronic signature that you will use to sign the FAFSA every year. If you are under the age of 24, your parent will need to apply for a PIN number to sign your FAFSA.

- **Student/Parent:** Input your name as it appears on your social security card.
- Parent: If you have a child that is already in college, you can use the same FSA ID

Step 2: Complete the Free Application for Federal Student Aid (FAFSA) at www.fafsa.ed.gov

- > Reminder it's FREE! Do not pay to have someone submit a FAFSA for
- Start A New FAFSA Enter your FSA ID > Create an FSA ID (click on Blue Link)
- Create a New FSA ID Log in: Input your name as it appears on your social security card.
- Welcome: Start 2016-17 FAFSA
- Create a Password. Write down your password. It is case sensitive.
- GBC School Code: 006977

#### FAFSA must be completed for tribal scholarships.

If you do not plan on attending GBC, and you need assistance with the FAFSA process. Simply add GBC's school code. I will be able to help and assist you, should you encounter problems or questions with the FAFSA process.

Apply for GBC Admission at: www.gbcnv.edu/admissions Select: Spring 2016 (drop down box) option if there is no option for Fall 2016

Input your name as is appears on your social security card and input your social security number. This is a requirement to receive federal

Select a degree and high school/GED completion. Answer all questions.

- This step is important because you will have to provide an acceptance letter with your tribal scholarship application. The Acceptance letter is issued by the admissions office
- More importantly, your 2016-17 FAFSA results have to be imported into each schools database from the federal processor.
- Apply for admission at your college/university of your choice. Community College: Open door policy and anyone can take classes University: You have to be accepted before you can register for classes

Financial Aid Offices are busy in mid-July, August, and January of every year. Apply today! Do not procrastinate!! Have financial aid offer letter ready by July 1, 2016, at the college/university of your

#### **Scholarship Opportunities**

- Round Mountain Gold Corporation Scholarship Program- Deadline: June 1, 2016 Eligibility: must be a member or descendant of Western Shoshone of Nevada tribe, submit proof of Western Shoshone tribe membership or descendent, one-page essay, maintain a minimum 2.5 gpa, and official high transcript. Paper application available at the GBC Financial Aid Office or visit: www.gbcnv.edu/financial to download the application.
- American Indian Education Fund- Deadline: April 4, 2016 Website for information and to apply: www.aiefprogram.org
- American Indian Scholarships:
  - o Award II- May 15, 2016- for classes starting in June
  - Award III- Aug 15, 2016 for classes starting Aug/Sept

Website: http://www.americanindianservices.org/students.html

Cobell Scholarship Application: Deadline: June 1, 2016 For Information and to apply online, visit

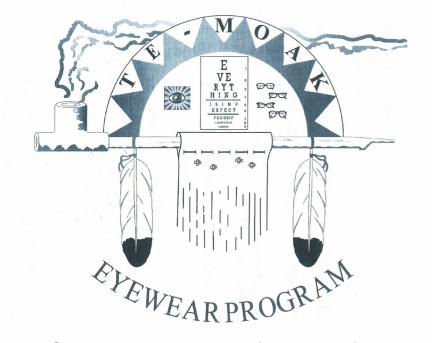
Website: https://cobellscholar.academicworks.com/opportunities/9

Must sign in or sign up. **Coming Soon:** 

o GBC/Barrick Western Shoshone Scholarship in early June. Awarding: 5@1000 to

- $\circ \quad \mathsf{GBC} \ \mathsf{Childcare} \ \mathsf{Grant} \ \mathsf{Assistance} \ \mathsf{Scholarship} \ \mathsf{application} \ \mathsf{will} \ \mathsf{be} \ \mathsf{available} \ \mathsf{in} \ \mathsf{late} \ \mathsf{May}$ for the fall 2016 academic year. Awarding \$750 per semester to eligible GBC students for childcare.
- o Barrick Western Shoshone Scholarship
- Western Shoshone Trust Fund
- o GBC Joseph W. Murray Scholarship- Continuing Education Scholarship Renewable for up to 4 years @ 1000 per year. Must be an Elko County Resident, have a high school/diploma, completed 12 credits or more college credits (6 credits must be earned at GBC), minimum 2.5 gpa after each semester. Must submit 2 letters for recommendation, 1 page resume, and official academic

transcripts from all colleges attended. Scholarship can be used at a Nevada University or College. This included students pursuing a bachelor's or master's program of study. High school senior are ineligible.



Te-Moak Eyewear Program is for EVERYONE in the Elko and surrounding areas. All you have to do is bring In a current eyeglass prescription, and we will set you up with the latest styles in eyewear. In just a matter of a week or two, you will be happy with how good you look and how clearly you can see, and the prices will make you even happier.

> Call or come in today!! 775-738-9251 525 Sunset Street Elko, Nevada 89801

### TE-MOAK EYEWEAR **PROGRAM**

**OPEN TO PUBLIC EVERYONE WELCOME!!!** (775) 738-9251

> **525 SUNSET STREET** ELKO, NV

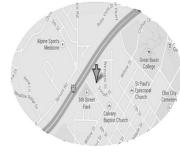
#### **WE HAVE VERY COMPETITIVE PRICES!!**

**COME IN TODAY AND CHECK OUT OUR WIDE SELECTION** OF FRAMES. ALL YOU NEED TO DO IS BRING IN A CURRENT EYEGLASS PRESCRIPTION, AND WE CAN SET YOU UP!

WE CAN ALSO ORDER YOUR CONTACT LENSES.

WE NOW ACCEPT ALL MAJOR CREDIT/DEBIT CARDS.

**OFFICE HOURS: MONDAY-FRIDAY** 8:00A.M.-5:00P.M.



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## **Employment Announcements**

#### Native Workforce Development Program

Inter-Tribal Council of Nevada, Inc. Personnel Department
680 Greenbrae Drive Suite 265 ● Sparks, NV 89431 Phone: 775-355-0600 Ext. 138 ★ Fax: 775-284-3407 www.itcn.org
JOB ANNOUNCEMENT

POSITION: WORKFORCE SPECIALIST (Part-Time, 20 hours/week) DEPARTMENT: Native Workforce Development Program

LOCATION: Elko Field Office SALARY: \$10.34 - \$13.56 DOE

FLSA STATUS: Non-Exempt - Eligible for overtime OPEN: November 2, 2015 CLOSES: November 13, 2015 (Open until Filled)

**DEFINITION:** Under the direct supervision of the Native Workforce Development Program Coordinator, this position provides direct services to program customers, initial assessments, counseling, interviewing, program and job placements, determination of eligibility for the Native Workforce Development Program, career and employment planning, case management and customer monitoring, and promotional outreach functions related to program activities and related work. This is a part-time position working 20 hours per week and is located in our Elko Field Office.

DUTIES/RESPONSIBILITIES: Actively recruits program customers who are Native American, Native Alaskan, and/or Native Hawaiians within the service delivery area. • Reviews and explains the intake process and eligibility program requirements with applicants as well as the general public • Schedules customer appointments • Collects and reviews intake application packet, test results and other source documents for accuracy, completeness and consistency. Includes providing necessary copies and information to the applicant. • Requests additional information from individuals or agencies to assist in documenting the applicant's eligibility and may review applicant's eligibility with supervisor as necessary. •Conducts an in-depth interview to assess and determine customer's previous skills, abilities, employment background, educational attainment, career goals and job readiness to determine appropriate plan of service. • Researches and records customer's prior program participation and keeps supervisor appraised of customer's program limitations and previous outcomes. • Prepares new applicant files, ensuring consistency of folder order and composition. • Provides job search, job seeking and job retraining skills training in individualized and group settings; job readiness, job search assistance, workplace essentials and re-employment services. • Seeks out and identifies worksites, negotiates training contracts and completes training agreements to provide effective training opportunities for program customers. • Outreach; identify and contact community resources for potential employers, educational institutions, OneStop Centers, State, County, City and Tribal service agencies to meet customer's employment training and support needs. • Uses labor market information and assessment results to enable customers to make informed choices regarding occupational training, relocation, allocation of resources and other workforce issues. • Monitors and maintains customer caseload through the enrollment process and on-going in the program to assure program goals and objects are met. • Monitors customer worksites to assure compliance is met according to the program regulations and policies. • Provides program orientation to customer and supervisors and assists the worksites with technical instructions and support pertaining to the customer's participation. • Responsible for monitoring and forwarding any customer changes regarding name, address, contact information to the responsible staff to assure customer files are kept updated and maintained for accuracy and integrity of the files. • Prepares closed files for storage, according to prescribed labeling/storage requirements. • Maintains customer confidentiality information on an on-going basis. • Maintains security of the programs equipment and supplies. • Maintains accurate inventory; ability to procure necessary supplies and equipment necessary for program activities. • Supports staff and administration in providing services to include but not limited to the following: types various correspondence, participation notices, program forms, reports, etc. • Has basic working knowledge of services. Should be prepared to work as a team player to provide back-up coverage during peak periods when staff shortages arise. • To attend meetings, workshops, conferences, and training as required.

COMPETENCIES REQUIRED Ability to exercise tact, patience, and discretion in communicating and dealing with customers or the public that have a variety of ethnic, social, and educational backgrounds. • Ability to read and write in the English language, comprehend and apply technical instructions relating to workforce procedures and various laws and policies. • Knowledge of interviewing skills and techniques. • Knowledge of basic counseling skills and techniques. • Knowledge of social, economic, and labor market conditions and they relate to the workforce environment. • Knowledge of basic math to include addition, subtractions, multiplication and division. • Knowledge of community resources which exists to provide workforce related services and referrals. • Ability to successfully conduct processing and/or training activities in a group setting. • Ability to record and prepare reports. • Ability to apply methods in order to utilize good time management skills. • Ability to operate a desktop or laptop computer and related software. • Maintains confidentiality of customers, program, and organizational information. • Displays high standards of ethical conduct, honesty, and integrity. • Commitment to provide outstanding positive quality customer service. • Displays a high level of initiative, attention to detail and commitment by completing assignments efficiently with minimal supervision. • Follows policy and procedures, cooperates and responds appropriately to supervisor. Aligns behavior with the goals of the department and the organization. • Problem solving ability and commitment to improve the delivery of services. • Fosters and facilitates cooperation, pride, trust, group identity and team spirit in the program and organization. • Exchanges information with individuals or groups effectively by listening and responding appropriately. • Ability to maintain accurate records and to prepare both accurate and well-written reports. • Ability to give public presentations, knowledge of business procedures and office pra

MINIMUM QUALIFICATIONS: High school diploma or equivalent with three years experience in employment, training, or related fields, OR a college degree with major in Education, Business Administration, Sociology, and Social Work is preferred, OR any combination of education, experience, training or other preparation indicating possession of required knowledge, abilities, and skills outlined for this position. • Work well with a diversity of people and knowledgeable of the needs and dynamics of Native American communities; working groups, inter-personal relationships, cultural settings, and social interactions. • Computer literacy and accurate typing rate of 45 WPM is required. • Must be able to work independently with minimal supervision. • Able to travel which may include overnight trips. • Must possess a valid Nevada Driver's License. • Have a reliable vehicle and carry appropriate insurance

HOW TO APPLY: Submit your completed application, resume, copies of degree/diploma, etc to the address below:

set forth in Section 703(I) of the Civil Rights Act of 1964, as amended in 1991.

Inter-Tribal Council of Nevada, Inc. Attention: Personnel Department 680 Greenbrae Drive Suite 284 Sparks, NV 89431 Phone: 775-355-0600 Fax: 775-284-3407 Email: personnel@itcn.org

The Inter-Tribal Council of Nevada, Inc. promotes and maintains a drug free workplace. All individuals accepting employment with ITCN may be subject to a pre-employment drug screen and criminal background check ITCN offers a comprehensive benefits package to eligible full-time employees including: employer paid medical, dental, vision & life insurance, paid vacation & sick leave, 12 paid holidays per year, and opportunities for training and career advancement. Preference in filling vacancies will be given to qualified Native American candidates in accordance with the Indian Preference Act (Title 25, U.S. Code Section 472 & 473). However, the Inter-Tribal Council of Nevada, Inc. is an equal opportunity employer and will consider all qualified applicants in accordance with the provisions

#### Head Start Substitute Teacher Assistant/Cook (On-Call)

Inter-Tribal Council of Nevada, Inc. Personnel Department

680 Greenbrae Drive Suite 265 ◆ Sparks, NV 89431 Phone: 775-355-0600 Ext. 138 ⊚ Fax: 775-284-3407 www.itcn.org

Head Start TA On Call – All Locations

JOB ANNOUNCEMENT POSITION: SUBSTITUTE TEACHER ASSISTANT/COOK (On-Call)

DEPARTMENT: Head Start LOCATION: All Locations SALARY: \$8.25/hr.

STATUS: Non-Exempt, Substitute OPEN: September 9, 2015 CLOSES: On-going as positions open

**DEFINITION:** This position is under the supervision and evaluated by the Teacher III at the designated site and the Head Start Manager and/or Director. This position is responsible to work effectively in a supporting assistant capacity and as part of a team in support of the Head start philosophy in an on call capacity. **DUTIES AND RESPONSIBILITIES:** (include but not limited to)

1. In the absence of a Teacher, assists in general operation of the classroom. 2. Assists teaching staff in carrying out daily planned activities which support and enhance developmentally appropriate practices for preschool children and parent involvement, which may be but not limited to: a. Reading stories to children b. Supervising children during all activities c. Participating in songs or dancing activities d. Assist with art activities e. Prepare or serve meals f. Eating with and guiding the children at meal times. g. Cooking or baking with the children h. Making or preparing materials for the classroom or playground i. Giving one to one attention to children who need help. j. Talking with children about various activities throughout the day k. Act as a positive role model for children and parents. l. Practice positive guidance techniques m. Participate in emergency evacuation/fire drills with children and staff 3. Follows Head Start staff directions with minimum supervision. 4. Reacts with sensitivity to the emotional needs of children. Able to work with young children; understand and like children. 5. Follows Head Start Guidance Techniques while working in classroom. 6. Displays a positive attitude towards children, parents, and staff at all times. 7. Maintains complete confidentiality regarding children and staff at all times. 8. Assist and provide input in the development of lesson plans, which include daily activities in the areas of social, emotional, physical, cognitive and adaptive skills. 9. Instructs children in practices of personal cleanliness, self care, nutrition, and other health concerns. Including the role modeling washing hands and brushing teeth. 10. Participates in appropriate local training programs, workshops and related training to upgrade level of performance in the child development area. 11. Maintains a safe classroom and playground. Cleaning and sanitizing of all center areas at the end of the day. 12. Assists in the storing, unpacking, and sanitizing of all classroom materials r

ABILITY TO: 1. Exercise good judgment, courtesy and tactfulness in dealing with staff, Parents and community 2. Respond positively and constructively to common inquiries or complaints from parents, community, subordinates and supervisors. 3. Follow the chain of command at all times 4. Respond to conflicting situation creatively and positively.

QUALIFICATIONS: 1. Must possess a friendly and warm personality. 2. One year of teaching experience in a preschool setting and familiarity with a Non-Profit, Public sector, or community action program; preferably Head Start or related preschool program. 3. Must have a favorable background check prior to working with children 4. Possession of a valid Nevada Driver's License and required state auto Insurance. 5. Must be able to acquire a Food handler's card. 6. Must have a recent TB test and present results within 30 days of hire date 7. A High School diploma or GED. 8. Early childhood experience, education, training or other preparation indicative of knowledge, abilities and skills outlined for the position are desired but not required. 9. Must commit to working towards a Child Development Associate (CDA) Credential after 480 hours of working with the children.

PHYSICAL DEMANDS: 1. The employee is regularly required to sit, stand, walk, reach and use hands, arms and talk or hear; 2. The employee is regularly required to stoop, kneel, crouch or crawl; 3. The employee must occasionally lift and/or move up to a maximum of 45 pounds; 4. The employee must have specific vision abilities required by this job to include close vision, distance vision, peripheral vision and depth perception. An employee to successfully perform the essential functions of this job must meet the physical demands described here. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

**HOW TO APPLY:** 1. Obtain an application by contacting our office, visiting one of our locations, or printing from our website at www.itcn.org. 2. Thoroughly complete your application and attach any supporting documents (resume, certificates, copies of diploma/degree, etc.). 3. Submit your application package to the Personnel Department by fax, email, mail, or in person to location listed below.

All individuals accepting employment with ITCN may be subject to a pre-employment drug screen and criminal background check.

Inter-Tribal Council of Nevada, Inc. Attention: Personnel Department 680 Greenbrae Drive Suite 284 Sparks, NV 89431 Fax: 775-284-3407 Email: personnel@itcn.org The Inter-Tribal Council of Nevada, Inc. promotes and maintains a drug free workplace. Preference in filling vacancies will be given to qualified Native American candidates in accordance with the Indian Preference Act (Title 25, U.S. Code Section 472 & 473). However, the Inter-Tribal Council of Nevada, Inc. is an equal opportunity employer and will consider all qualified applicants in accordance with the provisions set forth in Section 703(I) of the Civil Rights Act of 1964, as amended in 1991.

# Program Information/Events



Accounting Technician TITLE: \$12.00 to \$14.00 SALARY: March 10, 2016 OPEN DATE: CLOSING DATE: March 21, 2016

#### DEFINITION:

The Accounting Technician is located in the Finance Department, under the supervision of the Finance Director. The Accounting Technician performs a variety of accounting level practices with minimal supervision.

Social Worker TITLE: DOE Full-Time (Exempt Position) SALARY: OPEN DATE: March 10, 2016 DATE CLOSED: March 21, 2016

#### DEFINITION:

Under direct supervision of Administrator. Provides Child Welfare and family casework. Supervisor of ICWA Coordinator and Social Services Assistant Makes determination of eligibility, supervises, maintains, and monitors all fiscal records, client records, and program operations for Indian General Assistance, Child Welfare and Miscellaneous Assistance programs of Social Services.

POSITION: Tutor-Aide II (Part-Time 2-5 hours a day) \$8.00-\$10.00 per hour DOE SALARY:

OPENING DATE: March 1, 2016 CLOSING DATE: until filled

#### DEFINITION:

Under the direct supervision of the Director/Tutor-Teacher in the After-School Education Program; the Tutor-Aide II will be responsible for assisting in the operation of the After-School Education Program in improving school success for all students K-12 grade.

Applications and complete job descriptions may be picked up at the Elko Band Council Administration office located at 1745 Silver Eagle Drive, Elko, Nevada 89801 (behind the Elko Smoke Shop)

#### **Inter-Tribal Council of Nevada Head Start**

serves children 3 to 5 years old.



 $\mathbf{I}_{\mathbf{t}'\mathbf{s}}$  FREE (to eligible families)

ITC OF NEVADA



Copy of child's Birth Certificate You will need: Immunization record Income Verification

To learn more about the Program, and to complete an Application, stop by your local Inter-Tribal Council of Nevada Head Start Center:

ELKO HEAD START PROGRAM 1755 SILVER EAGLE DRIVE **ELKO NV 89801** 775-738-3631 (during the school year)

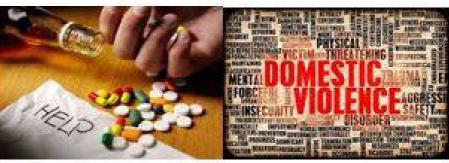
CALL: 775-355-0600 ext 104 (during the Summer)



PLEASE JOIN THE WELLS BAND PROGRAM DIRECTORS FOR A NIGHT OF EDUCATION, PRIZES AND FUN!!!!

MARCH 23<sup>ID</sup>, 2016 @ 5PM IN THE

WELLS BAND COLONY GYM





4 Programs- 4 Teams- FUN FOR ALL!



Have old books? Don't just let them sit around gathering dust. Pass them on or exchange them for another.

During our Annual Earth Day Event on April 23rd, there will be a table set up for books. Please bring any unwanted books you may have to donate to our book swap.





For more information on this event please contact Angela at the Elko Band Environmental Department @ 753-9248



2016

Child Care Assistance for Native American Children in Your Community



The Inter-Tribal Council of Nevada, Inc. Child Care Development Fund program has child care assistance available for eligible families of the Te-Moak Tribes of Western Shoshone!

If you are currently living in the Battle Mountain, Elko, South Fork, or Wells tribal communities, and are paying a child care provider to care for your child, while you work, attend classes, or participate in job search activities, ITCN CCDF would like you to contact us to request an application for child care assistance. Based upon the parent's monthly net-income and family size, ITCN CCDF can pay up to 90% of your child care costs. CCDF would like you and your family to take advantage of the child care certificate program in your community. Parents can choose the type of child care provider that is best for their family. Parents may choose a private in-home care provider, a licensed child care center, and/or a licensed home child care

To see if your family is eligible, please call our office at (775) 355-0600, and ask to speak to the Child Care

You can also visit our website at: CHILDCARENV.COM

Inter-Tribal Council of Nevada, Inc Child Care Development Fund Program PO Box 7440

Reno, NV 89510

Are you:

Employed

Is your child(ren):

Enrolled in educational courses

12 years of age or younger?

In job training

Or participating in job search activities

Child care assistance is based upon your family's size & monthly net income (after taxes). You qualify, if your family's monthly net income falls between the following ranges:

> Family size of 1: \$0 - \$2,558 Family size of 2: \$0 - \$3,346 Family size of 3: \$0 - \$4,133 Family size of 4: \$0 - \$4,921 Family size of 5: \$0 - \$5,708 Family size of 6: <u> \$0 - \$6,495</u>

Please visit: <u>CHILDCARENV.COM</u> for more information!

Family size of 7:

 Family size of 8: \$0 - \$6,791

\$0 - \$6,643





#### **ENROLL** continued

rollment application, please call (775) 738-9251, send a fax request to (775) 738-6913 or email tmkenroll@ elko-nv.com.

The Te-Moak Enrollment Department is requesting that the following individuals please update their information at their earliest convenience: Acuna, Juanita Adams, Amber Adams, Carla Adams, Darby Adams, John Adams, Lillian Adams, Marvin Adams, Sean Adamson, Walter Altemueller, Jordon Andreozzi, Clarence Arrive, Lori Balderas, Donna Balderas, Paul Barnes, Marlice Barredo, Bunny Begay, John Bell, Regina Belzer, La Keitha Belzer, Lida Belzer, Michael Belzer, Shon Belzer, Stephanie Best, Richelle Bill, Cecelia Bill, Floyd Bill, Larinda Bill, Ronald Billy, Velma Biselli, Renee Blossom, Larry Blossom, Linda Boltis, James Boltis, Lacie Bonde, Dana Bonde, Elijah Bonde, Elijah Bonde, Joshua Bowers, Brian Bowers, Marsha Brady, Earl Brady, Gary Brady, Leah Brady, Nicole Brady, Ronald Braun, Shaun Broadway, Deborah Brown, Bart Brown, Erika Brown, Willetta Burgess, Reenie Campos, Maria Carr, Gerald Carr, Otillia Caudill, Marice Caviness, Charley Caviness, Shane Caviness, Shanea Caviness, Tyler Cespedes, Carol Charley, Benjamin Charley, Schoen Charlie, Clarice Charlie, Gary Charlie, Latiea Chavez, Candelaria Christensen, Christina

Clark, Wesley

Cone, Michele

Conklin, Janaya

Corleto, Victor

Corleto, Victor

Cortez, Adrian

Corimby, Richard

Couchum, William Couchum, Zane Cruz, Jeanine Cure, Michelle Curtis, Britney Dann, Timothy Darrough, Virginia Davis, Daniel JR. Day, Jeanette Decker, Beau Decker-Abe, Memory Deputee, Ozalla Dick, Marlene Dixon, Clifford Dixon, Elizabeth Dixon, Gerald Dixon, Heidi Elquist, Gloria Escalanti, Noel Escalanti, Tawni Estella, Jean Feather, Daniel Felder, Jacob Felder, Peter Ferrin, Lavinia Fincher, Anthony Fisk, Frank II Fisk, Jason Fisk, Robert Flores, Melanie Franco, Christopher Franco, Clifton Franco, Desirae Franco, Jarrett Franco, Jarrett Franco, Michele Franco, Natahni Franco, Natahni Franco, Taiya Frank, Jessica French, Mark French, Markisha Gallardo, Natasha Galvan, Kendra Garcia, Anthony Garcia, Arlyn Gaytan, Noe Gaytan-Robles, Gloria Gelskey, Jennifer Gibson, Jamie Goerdt, Sally Golden, Joseph Golden, Kara Golden, Norma Gonzales, Corinna Gonzales, Raymond Jr. Gonzales, Suzanne Gray, Lesa Green, Kenneth Sr. Green, Phyllis Griener, Nettie Grisham, Carmen Hamann, Melissa Harney, Billi Harney, Courtney

Harrison, Felicia

Hassett, Daniel

Hatfield, Joshua

Haworth, Joyce

Healy, Darrian

Healy, Jerry

Healy, John

Healy, Laffe

Hill, Donna

Hill, Justin

Holley, Amber

Holley, Ramona

Hooper, Steven

Howard, Laprensa

Huerta-Raya, Thesa

Hucke, Catherine

Ike, Jaymz

Ike, Clyde

Ike, Michele

Honeyestewa, Ladelle

Higgins, Dolores

Hassett, Mary

Ike, Prairie Islas, Glory Ispisua, Nanette Jacinto, Cynthia Jackson, Alfred Jackson, Gina Jackson, Jonathan Jackson, Justin Jackson, Thomas Jagoda, Neil Jeffers, Michelle Jim, Dudden Jim, Thaddeus Jimmy, Dora Jimmy, Gerald Johnnie, Dustin Johnny, Colby Johnson, Christopher Johnson, Dale Johnson, Deborah Johnson, Janine Johnson, Michael Johnson, Phillip Johnson, Ronald Jones, Andrew Jones, Glenn Jones, Jared Jones, Jeremiah Jones, Jodie Jones, Oneka Jones, Pamela Jones, Stephanie Jones-Crouch, Micgaela Kennison, Weetah Kenworthy, Donald Kespade, Richard Kiklowicz, Lisa Knight, Hubert Knight, Prudencialee Koungoujinov, Kyle Labato, Janet Lawrence, Johnson Leach, Dale Leciejewski, James Leon, Autumn Leon, Betty Leon, Frances Leon, Sara Lespade, Daniel Lespade, Teresa Linkletter, Daniel Lokey, Gladys Lopez, Maria Lopez, Theresa Lopez, Tony lowman, Jodi Lozada, Santiago Lusk, David Madonna, Anthony Maine, Gregory Maine, Gregory Jr. Makovec, Aubrey Makovec, Chanell Makovee, Hunter Makovee, Hunter MaLaughlin, Daniel Malotte, Jack Malotte, Liana Martin, Gerald Martinez, Robert Mathias, Velma McAfee, Linda McCallson, Celia McDade, Sharla McDonald, Elize McDonald, John McGarva, Canika McLaughlin, Jayme

McLaughlin, Stephanie

Rooker, Sherie

Sackett, Drew

Sackett, Ryan

Sanchez, Juanita

Sanford, Randie

Schmitt, Iris

Schuh, Mary

Sam, Lyle

Meagher, Paul Jr.

Mendive, Juanita

Mendoza, Pedro Jr.

Montoya, Rhiannon

Merica, Theresa

Miller, Michael

Moody, April

Meihack, Mary

Moon, Jolene Moore, Anita Moore, Reginald II Morales, Robert Murphy, Brandon Murphy, Kathleen Murphy, Stevie Nahnacassia, Carolyn Nahnacassia, Hanah Nahnacassia, Michael Nahnacassia, Sarah Navarrete, Candy Navarrete, Gino Nehring, Rose Nichols, Robert Oppenhein, Arthur Oppenhein, Blanche Oppenhein, Clifton III Oppenhein, Clifton Jr. Oppenhein, Clorressa Oppenhein, Jasson Oppenhein, Julia Oppenhein, Marquette Oppenhein, Sydney Oppenhien, Margaret Ordonez, Tracy Ortega, Jean Osborne, Shelley Pagaling, Bobby Pagaling, Samson Pahe, Sherri Painter, Jacob Painter, Raymond Jr. Painter, Stephanie Painter, Tara Peluaga, Henry Peluaga, Victor Penola, MacHelle Penoli, Nevada Perez, Mary Phoenix, Roger Piffero, Laura Piffero, Reneese Piffero, Thea Pikyavit, Alicia Pinkham, Lewis Pinkham, Robert Jr. Pinto, Antonette Potter, Jimmy Potts, Randolph Price, Michael Price, Patricia Prince, Don Protho, Susan Protho, Thyrone Jr. Pruett, Tara Purjue, Henry Rackley, Kristen Rackley, Kristen Rackley, Mabel Rackley, Samuel Rackley, Samuel Ramon, Nina Redner, Gerard Redner, Lawilantla Redner, Russell Redner, Tsoets Reeder, Christie Rejon, Lanette Reno, Kimberly Richards, Joshua Ridley, Harold Roa, Amanda Roa, Anthony Roa, Carlos Roa, Craig Roa, Ignace Roa, Linda Robles, Toby

Shane, Diana Shane, Maria Sharp, Ray Sharpe, Isaac Sharpe, Warren Shay, Lorraine Shipton, Tonya Smith, Mary Smith, Rhonda Snapp, Henrietta Sneed, Loren Sneed, Trevor Snooks, Nanisa Stark, Thomas Stark, Wade Stark, Frances Stevens, Beverly Stevens, Chester Stevens, Daniel Stevens, Julian Stevens, Loren Stevens, Tricia Strong, Timothy Swafford, Jesse Taffolla, Valencia Temoke, Leora Terrases, Davina Thomas, Hailey Thomas, Kyle Thompson, Jeffery Tillman, Mary Tom, Casey Tom, Lavonne Tom, Steven Torres, Frank Townsend, Kenzie Tripp, Laura Trucker, Brenyll Trucker, Raymond Trujillo, Connie Tumin, Eunice Two Egales, Arrow Tybo, Melvin Tybo, Neil Tybo, Susan Urias, Darlene Valdez, Eldon Valdez, Thomas Valtierra, Rachel Varela, Amber Vega, Kenneth Jr. Villalobos, Antonia Wachsmuth, Gerred Wachsmuth, John Wachsmuth, Vernon Waddle, Laura Wales, Norma Walling, Cheryl Wasson, Dana Weibley, Judith Welch, Athena Welch, Michael Whitney, Hillary Whitney, Joan Wickstrom, Justin Wiilliams, Travis Willams, William Williams, Hannah Williams, Maria Williams, Roselynn Williams, Talishia Williams, Tina Williams, Trey Williams, Trey Williams, Tyler Williams, Tyrel Williams, Tyren Williams, Tyson Williams, Valarie Wilson, Stephanie Woodson, Beau Woodson, David Woodson, Harlen Woodson, Lance Woodson, Sontag Worthley, Helen Yelverton, Nicolette